

DREAM TEAM 2023

OVERVIEW & RESPONSIBILITIES

The Dream Team is our gateway serving platform for The Exchange, and exists primarily to facilitate our weekly corporate gatherings. A small handful of teams within this tier do require leaders to have a little more experience and longevity in youth ministry. However, the majority of the roles in this serving tier are entry-level and great for students and adults who are new to The Exchange but are ready to dive in.

We do ask that if you are not satisfied with the team that you chose to simply let Pastor Lane or Pastor Matt know and we will make adjustments.

Our teams are broken down by team captains who schedule and team leads who run the service. When you are scheduled for a position it is your responsibility to find your team lead and report to them. Here's a look at the teams that make up the Dream Team:

1ST IMPRESSIONS

Here in The Exchange we believe that "Warm is the new cool", and we want everyone walking through our doors to feel loved. As the largest team, many roles within the 1st Impressions Crew are broken up into smaller sub-teams.

1. GREETERS

Our greeters are the very first faces you encounter, and it's their job to make sure that the vibe is warm and inviting. We embody a "High Touch" atmosphere, and to accomplish that, our Greeters Team is broken down into 3 sub-teams: **Street** Greeters, **Door** Greeters, and **Lobby** Greeters. Before service each Wednesday our greeters are also in charge of setting up the Exchange flags, and bearing the welcome signs.

2. CHECK-IN

Planted at the Exchange entrance doors, you are in charge of making sure all the students who attend service are accounted for and checked into Fellowship One, which helps us track attendance, serving hours, etc. It is important in this role to become familiar with the students names and faces to make the check in experience easier and more organic. **training required*

3. V.I.P.

Our V.I.P. Team exists to welcome and receive all newcomers that attend The Exchange. This team is stationed at the VIP table where they receive newcomers immediately following Check-in. At the VIP table, newcomers will receive a gift bag, invite cards, and a VIP Brochure w/ more information about The Exchange and the next steps to get plugged in. The most important part of serving on the VIP Team is setting a warm atmosphere and making sure all the newcomers feel welcomed and comfortable.

4. INFO

Serve at the Info table to help provide information and a warm welcome to people looking for more info about the Exchange.

BEAST

This team is responsible for setting up our inviting outdoor aesthetics and activities for students who arrive early. This includes bringing out basketball goals, setting up our sound system, and planting our welcome flags. This team is also responsible for setting up any aesthetics for the foyer, auditorium or stage (i.e. furniture, chairs and tables).

- 1. POST SERVICE OPS**
- 2. PRE SERVICE OPS**
- 3. USHERS**

Our usher team is responsible for serving communion, Issuing salvation packets, receiving offering, generating a service report (including a headcount for attendance, 1st time commitments, & newcomers), cleanliness of the Auditorium, and keeping Offering table stocked and organized

CREATIVE

This team is responsible for capturing moments in the Exchange through photography, videography and social media. To connect with our community and promote various activities and events through social media. Helps create awareness for the Exchange using Facebook, Instagram and other social media to connect the community with what's going on in and around the Exchange. Team members help with developing creative graphics for posts and photographs.

- 1. PHOTOGRAPHY**
- 2. VIDEOGRAPHY**
- 3. SOCIAL MEDIA**
- 4. GRAPHIC DESIGN**

COMMUNICATIONS

This Team is composed of everybody who presents live onstage in a service.

1. PRE-LIMS

This is one of the speaking roles in The Exchange. It is up to you to make sure all the students in service stay up to date with all information Exchange related. The role requires someone that is comfortable on stage, energetic, and can command an audience.

2. OFFERING

Just like announcements, offering is a speaking role. Offering is different because it requires you to prepare a short message with supporting Scriptures and an illustration. This role is reserved for student-leaders who are more mature in their faith.

3. WELCOME

Individuals serving in this role are responsible for charismatically inviting the students to leave their seats and go meet new people. This person has to be able to create a fun and inviting environment that is safe for newcomers to connect with other teens.

FOOD

Every 2nd Sunday we host events (Adult Leaders Meeting or Vision Night & Orientation), which require meals to be prepared. Also during some weekly services (i.e. Coffee Talk) there may be a need for meal preparation. For this reason, we are always in need of adult leaders who are able to cook meals for a large group. In addition to preparing the meals, we are also in need of adults who are willing to help set up the tables, serve food, tear down, and clean up the serving stations afterwards.

- 1. FOOD CREW**
- 2. SERVER CREW**
- 3. SNACK SHACK**

Our Snack Shack Team is responsible for our snack and merchandise booths or tables that require money transactions. Each week you would be in charge of selling snacks before each service. Or when selling our merchandise, you will oversee and facilitate the merchandise table. This role involves money, so it is important to be responsible with handling money properly. It will be up to you to set up the snacks/merch and then to put them away where they go once service starts. You should be able to keep a reliable inventory of each of the snacks from week to week and report to Ms Jeri or the Snack Shack Coordinator for anything that is needing to be bought.

OUTREACH

The Outreach Ministry Team fosters an awareness of needs that exist in our community, our nation, and our world and coordinates outreach initiatives in each arena.

- 1. LOCAL OUTREACH**
- 2. GLOBAL OUTREACH**

PASTORAL CARE

Amidst the craziness of making an Exchange service happen, our Pastors still have to find calm in the middle of the storm to prepare their hearts for ministry. Those serving in this role are in place to shadow our Pastors and to assist them with any issues that may arise.

- 1. PASTOR SUPPORT**

In many scenarios, those serving in this role will also assist Pastors Mariah and/or Caitlin; whether that's parking the car for them, helping check their children into K-Jam, taking the kids home early, or any other tasks that allow our Pastors to focus on delivering the Word of God.

- 2. WORSHIP SUPPORT**

Worship support is responsible for setting up the Green Room for the Worship Team and ensuring the Worship Director is taken care of as well.

- 3. GUEST SUPPORT**

Lastly, this team is also responsible for the well-being and care of any special guests that are in attendance.

PRAYER

This team is responsible for praying publicly and performing salvation calls.

- 1. PRE-SERVICE PRAYER**
- 2. SALVATION CALLS**

SMALL GROUPS

We believe that true spiritual growth doesn't happen in a service, but rather in community. So we have created small groups that are designed to help disciple our students regardless of where they are on their spiritual journey. Each small group is composed of a Leader and a Co-Leader.

1. SMALL GROUP LEADER

As a Small Group Leader it is your responsibility to facilitate the Small Group that you oversee. You help lead conversation and help students connect with one another. You are a spiritual leader in their lives, and therefore it is important to keep in touch with each of the students in your group, take attendance, and be a point of contact for the Small Group Team Captain. ***training required**

2. SMALL GROUP CO-LEADER

As Co-Leader, your job is to assist the Small Group Leader with helping take on tasks to ensure that your crew runs smoothly and efficiently. You are also responsible for keeping in touch with students through calls, texts, and inviting them to any events happening at The Exchange. ***training required**

TEACHING

We put an incredible amount of energy into recruiting new Dream Teamers, and with that, comes a lot of onboarding and training. The Teaching Team is responsible for leading and overseeing the monthly meetings that allow new Dream Teamers to become familiarized with The Exchange and to join the team. To be a part of the Teaching Team, you must be very organized, friendly, passionate, and have the ability to give a presentation to a small group of people. (All teaching material is prepared and documented for you)

1. FUNDAMENTALS

2. FREEDOM

3. FOUNDATIONS

TECH

The tech team is made up of four major components: lights, sound, presentation, & stage manager. Each part is absolutely vital to running a Wednesday night or Sunday morning service for The Exchange by creating a distraction-free environment upon which we are able to share the Gospel.

1. LIGHTS

In a corporate worship service, the aesthetic atmosphere is very important, and when running the lighting console, it is your job to ensure that the atmosphere is best supporting the different elements of the service. Along with the sound and presentation engineers, the light board is stationed in the sound booth and is operated for the duration of the service. Lighting engineers should be focused, assertive, and attentive to detail. ***training required and provided**

2. PRESENTATION

The presentation engineer is responsible for everything we see on screen during an Exchange service. From song lyrics and moving backgrounds, to video transitions and sermon slides, It is the job of the presentation engineer to be focused and attentive to the flow of the service, and aware of what elements are coming up next. ***training required and provided**

3. AUDIO

It is the responsibility of the person running sound to make sure the overall audio in The Exchange

is EQ'd, and at a comfortable volume during all elements of the service. The Sound engineer is also responsible for the upkeep and inventory of all worship equipment including mics, wireless packs, etc. ***training required**

4. ASSISTANT TECH LEAD

Our assistant tech lead is in charge of all the organization of the back stage. This person is to make sure everything is running smoothly and on time according to the service flow. As assistant tech lead, it is up to you to be attentive to the order of service. You are the one making sure that all live presenters are in cue and have everything they need to present. You are vital in worship to make sure everyone has the correct microphones, along with making sure that all the proper equipment is in place when it needs to be. It is important that the assistant tech lead be able to receive and give cues for all presenters on stage. The assistant tech lead reports to the tech lead.

WORSHIP

In what dish into the preaching of God's word, we also place a hyper or tea on corporate worship. If you are gifted in the area of vocals or musicianship, please let us know and we will set up an audition slot for you. ***experience required**